



900 N CAHUENGA BLVD., LOS ANGELES, CA 90038 | TEL 323.761.6010

Ryder – City of Industry Distribution Center Advance Shipment Notification Procedures

Location:

Ryder
501 Cheryl Lane
City of Industry, CA 91789
909-839-5900

Receiving Team Primary contacts information:

Group Distro: vince_receiving@ryder.com

Alfredo Medina, Shipping Lead
Office: 909-839-5900 ext. 4401
Email: Alfredo.Medina@ryder.com

Operations Manager (escalations)

Griselda Garcia
Email: Griselda.Garcia@ryder.com
Office: 909-839-5900
Cell: 626-240-2138

ALL DELIVERIES REQUIRE ADVANCE NOTIFICATION PRIOR TO DELIVERY

Please send advance notification with packing list and BOL copy via e-mail to vince_receiving@ryder.com and vinceshipdocs@vince.com prior to delivery. **Failure to send advance notification prior to delivery may result in a penalty charge for each occurrence.**

Please include the following details on the e-mail:

E-mail subject line to include:

- Brand name: V Opco
- Container #; or if loose/air freight include house bill #
- V Opco, LLC PO #
- Total number of cartons or pieces.
- Shipment mode (GOH or cartons)
- Expected delivery date & approx. time (For FCL, indicate day or night delivery)

Body of e-mail to include:

- # of pallets, if applicable
- Packing list (as attachment)
- Demurrage / Detention – last free day, if applicable



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SHIPMENT TYPES AND CONDITIONS

- **Full Container Loads** – FCL can be dropped 24/7. Please send advance notification by **1pm Pacific Time** for container(s) being dropped that night.
- **Loose Freight** – Cargo must be delivered between the hours of 5:00am to 4:30pm.
- **Air Freight** – Cargo must be delivered between the hours of 5:00am to 4:30pm.
- **Live Unloads** – ****APPOINTMENT REQUIRED**** Please contact Ryder Receiving Team for an appointment prior to delivery. Advance notification e-mail **MUST** be received prior to appointment being scheduled.
- **Domestic Production Delivery** – Cargo must be delivered between the hours of 5:00am to 4:30pm.